Middlesex Elementary School

PTO Meeting Agenda

January 9, 2018

In Attendance: Andrew Brown, Heather Dunlap, Stephanie Eldridge, Traci Heiter, Jim Hoffer, Molly Jurcik, Nicole Lehman, Courtney Mathews, Tyler Pierce, Lauren Rausch, Cheryl Silfee, Stephanie Wells

Motion to approve PTO Minutes from December 11, 2017: Stephanie Wells

Second: Tyler Pierce

A. President's Report

I. A thank you letter was written to Bobby Rahal for tax purposes.

a. Total Donation - $17, 250

II. Scholastic Book Profits

a. $843.53 Cash option was chosen

III. Coffee Pot from a local church was broken during the Holiday Shoppe/Scholastic Book Fair Night

a. Motion to replace for up to $40 to replace - Lauren Rausch,

Second - Stephanie Wells

IV. Bingo Night

a. Kohl's Cares request for volunteers has been made - Requested 15 volunteers

i. Potential for up to $1,000 in Kohl's Cares grant money ($500 from Carlisle Store, $500 from Mechanicsburg store)

b. A Bingo application has been requested.

i. Need to determine if we would like to request a 3 day ($15) license or a 30 day license ($100)

ii. Consider requesting 2, 3 day licenses to in order to ensure that snow dates would be covered as well

V. Spirit Wear checks were received

a. $300 profit was gifted to the PTO

IV. Box Top Collection - Next Collection Starts 2/1/18 through the end of February

a. Classroom Winner may choose pizza party or hot chocolate/cookie party

b. Earned so far this year - $730.50

c. Add additional collection pages will be added to the school website, Facebook page, etc.

B. Principal's Report

I. Mr. Tyler Pierce, 3rd grade teacher, is working on an administrative internship with Mrs. Eldridge

a. Goal - Focusing on increasing community engagement

i. Will support the PTO through family engagement and assistance recruiting candidates for the 2018-2019 PTO Executive Board

II. Question from Stephanie Wells - Is One District, One Book occurring this school year?

a. One District, One Book is on hold this year as the district focuses on other district wide initiatives (i. e. Winding Creek Elementary)

b. Read Across America Week - Will still be occur

i. Potential to include One Building, One Book program, into the week

ii. Will keep PTO updated on those events and how the PTO can be of support

C. Treasurer's Report (Treasurer could not be in attendance)

I. Checking - $25,039.19

D. Teachers Report

I. Mrs. Silfee - Thank you for the reimbursement of funds for things that the teachers utilize in the classroom, it is very much appreciated.

II. Mrs. Jurcik - Encourages use of technology to communicate with parents (i. e. Facebook, Time to Sign Up, etc.)

a. Will share communication resources with families in their classroom through teacher's webpages, SeeSaw, Instagram, etc.

b. Link Middlesex Elementary School Twitter with Middlesex PTO Facebook page

III. Mr. Pierce - Looking at adding an additional third grade field trip in future years - Appalachian Trail

E. Old Business

I. Shed

a. Totes to store items from the PTO Closet to the shed have been purchased.

i. Consider requesting parent volunteers to help with that process

F. New Business

I. Executive Board for the 2018/2019 School Year

a. Will Need: President, Potentially Vice President, and Treasurer

i. Cannot be employed with the district

ii. Please encourage others to consider filling those positions

iii. Mrs. Rausch will work with new board to ensure that they are well prepared for the transition

iv. Positions will be advertised on Facebook, E News, Focus on it at family events (Bingo, Spring Fair)

G. Committee Reports

I. Bingo - February 9, 2018 from 5:00 - 8:00 (2/23/28 Snow Make-Up Date)

a. Theme: Olympics/Heroes

b. Volunteers - Compensated with dinner and a free Bingo Card

c. Cards and Entry Fee -

i. Price per card $1.00

ii. Value Pack - 10 Cards, 4 hot dogs, 3 raffle tickets for $12.00

iii. Raffle Tickets - $1.00

d. 50/50 - Call Cumberland County for clarification regarding School District ability to participate

e. Contact the fire hall to see how many cards we will have to use

f. Continue working on obtaining donations: Giant, Grade level baskets, prizes (candy bar, pencils, staff certificates, etc.)

g. Concessions: Hot Dogs, Water, Sauerkraut, Chips, Bake Sale (Make grade level requests)

h. Candy Grams for students will be sold and delivered during the school day

i. 10 Box Tops or $1.00

ii. Mrs. Rausch will get Valentines and Candy

i. Cash Box - 3 Needed: Cards, Food, Raffle

II. Mountain Lion March - April 20, 2018

a. Papers have been printed and will be going home in early to mid-February

b. Teachers will be getting a memo with an outline of the procedures

c. Parents will be encouraged to participate with their children this year

d. In need of one or two parents to assist

e. Requests have been sent to for Sports Emporium and Ski Roundtop, and a virtual reality center for prizes

III. Family Fun Night - May 18, 2018

a. Bricker's French Fry Contract - Requests a contract months ahead of time

b. Will hold a ticket raffle instead of a silent auction

c. $1,000 Budget for the event

d. Contact - Middlesex United Methodist for volunteers

IV. Yearbook

a. Mrs. Rausch, Mr. Gallagher, Mrs. Z will be working on the yearbook

b. Pictures have been taken throughout the year and Lifetouch will help take pictures as well

H. Board Member Comments - None

I. Member Comments - None

J. Good of the Order

. Andrew Brown: Offered to help Mr. Pierce update website, Facebook page, etc.